Magnetoencephalography Referral Instructions

Thank you for choosing to refer your patient for a magnetoencephalogram at UCSF Biomagnetic Imaging Lab. To start the referral process, please follow the instructions below.

1. Fill out the Referral Cover Sheet
2. Have the following medical information ready to be sent to us:
   - Patient’s Demographic and Insurance Information
   - Authorization for Magnetoencephalogram if required
   - Recent MRI Brain Reports
   - Recent Video EEG Monitoring Reports (if available)
   - Recent PET and/or CT Scan Reports (if available)
3. Include Referral Cover Sheet and all pertinent medical information listed in step 2 to be sent to following email: ucsf.bil@ucsf.edu
4. If your patient requires pre-authorization for magnetoencephalography, please pick which procedure your patient will receive and use the following CPT codes to initiate pre-authorization:
   - MEG/MSI Epilepsy: CPT 95965, 95812
   - MEG/MSI Functional: CPT 95966, 95967
   - MEG/MSI Epilepsy/Functional: CPT 95965, 95966, 95967, 95812
5. If your patient’s insurance agency requires a Tax Number and/or NPI for billing purposes, please provide the following
   - UCSF Biomagnetic Imaging Lab Tax ID #: 94-3281657
   - UCSF Biomagnetic Imaging Lab NPI#: 1639278369
6. We also require referring providers to send MRI brain images (DICOM files) in addition to the referral. Please send high-resolution 3D images through FedEx or UPS express, or electronically if possible.
   - For FedEx or UPS please send a CD copy to:
     UCSF Biomagnetic Imaging Lab
     513 Parnassus Ave, Room S-362
     San Francisco, CA 94143-0628
   - If electronic transfer is possible, please transfer the patient’s MRI Brain Images to
     UCSF Radiology Referral Box

After we have received all required materials, we will contact the patient directly for scheduling. If you have any questions, please feel free to contact at ucsf.bil@ucsf.edu or call us at (415) 476-6888. You can also fax us at (415) 502-4302.