Instructions for Use of Room “STOP” Signs: Aerosol Generating Procedures in Asymptomatic Patients without recent COVID-19 Tests and All Interventions in PUIs/COVID-19+ Patients in Radiology

Sign #1: The “Room Downtime” Sign

Usage: This sign is to be posted inside each imaging/procedure room. This sign shows room-specific requirements for downtime to allow for adequate air turnover to occur.

How to use:
1. Confirm that the sign “Location” is correct for the room it is in. Most signs will have both the Hospital room number and the “Radiology name” for that room.

2. The middle box shows the room downtime required following any aerosol-generating procedure (including intubation/extubation) in an **asymptomatic patient without recent negative COVID-19 RT-PCR test**. This number will vary from room to room.

3. The bottom box shows the room downtime required following **any** procedure on a COVID+ patient, or a PUI. This is always 60 minutes for all rooms.
Sign #2: The “DO NOT ENTER” Sign

Usage: This sign is to be placed on all doors of the room, facing outward, during aerosol-generating procedures (including intubation/extubation) in asymptomatic patients without recent negative RT-PCR test and during all procedures involving COVID+ patients or PUI’s.

How to use:
1. By the time of procedure start, ensure sign is on the outside of all room doors. Use a dry erase marker to fill in the “Date” field in the lower left. Leave the other fields blank.

2. Place magnetic retractable barrier across door (see photo below).

3. As procedure ends and the patient leaves the room (or aerosol-generation stops), use a dry erase marker to record the start time for room downtime. Then, record the appropriate “Room Open” time by adding the room-specific downtime as shown on the “Room Downtime” sign (#1) posted in the room.

4. When the “Room Open” time has passed, wipe the sign clean and remove from all doors. Store signs inside the imaging suite. Remove and store retractable barrier.